

Methow Conservancy PRIVACY POLICY

Approved by the Board of Directors at their meeting on 6/11/2009

Reviewed, amended, and approved by the Board of Directors at their meeting on 1/19/16

The Methow Conservancy is committed to protecting your privacy and will make every reasonable effort to keep your personal information secure, as outlined in the privacy policy below. This notice applies to all information collected or submitted on the www.methowconservancy.org web site, owned and operated by the Methow Conservancy.

Contact and Credit Card Information

To donate, join, share your story, register for events, sign-up for our newsletters and alerts, or purchase merchandise, Methow Conservancy will collect the following types of information: your name, address, mailing address, e-mail address, phone number and/or credit card information. In the event that you make a transaction to send something to a recipient other than yourself, you will need to submit the recipient's address and phone number. For information about security, see below.

Internet Protocol Address

An Internet Protocol (IP) address is the number that is automatically assigned to your computer when you use the Internet. We collect an IP address from all visitors to our web site. We use IP addresses to help diagnose problems with our server, administer our web site, analyze usage trends and gather broad demographic information.

Other Personal Information

There are occasions when the Methow Conservancy will ask for additional information, such as your connection to the Valley (resident, land-owner, visitor etc.), conservation interests, company, or other affiliations etc. This information allows us to understand and respond to your needs, and provide you with information, services, and benefits that may be valuable to you.

Mail Sent to Us Containing Personal Information

You may decide to send the Methow Conservancy personally identifying information, for example, in an e-mail message requesting information about your membership or a donation. We will use this information to determine how to respond to you and we may add your information to our database. If you wish to view, modify, or remove your Personal Information from our records, please see the section: Updating or Deleting Your Personal Information. It is important to note that we legally cannot remove a record from our database if that record contains information containing donations. At your request, the record may be marked to receive no other mailings.

Our Commitment to Data Security

The Methow Conservancy has appropriate physical, electronic, and managerial procedures to safeguard and secure the private information we collect online to help prevent unauthorized access, maintain data accuracy, and ensure the correct use of information. Specifically, our online donation systems use Secure Socket Layer Encryption.

Opting Out

If you wish to stop receiving non-essential business communication from the Methow Conservancy, you may opt-out at any time. Please include enough information so that we may identify you, the specific communication for which you'd like to unsubscribe, and a brief explanation so that we can comply with your request.

E-mail: info@methowconservancy.org

Postal address: PO Box 71, Winthrop, WA 98862

Phone: 509-996-2870

Updating or Deleting Your Personal Information

If you wish to update or delete your personal information from our database, you may contact us with your request. Please be sure to include enough information so that we may identify you, the specific communication for which you'd like to unsubscribe and/or updates to your contact information, and a brief explanation so that we can comply with your request. If your record contains information concerning donations, we legally cannot remove it from our database.

E-mail: info@methowconservancy.org

Postal address: PO Box 71, Winthrop, WA 98862

Phone: 509-996-2870

Donor Lists

It is our general practice to acknowledge those who have donated to the Methow Conservancy. We respect your right to privacy, so if you choose to give anonymously or in someone else's name, we are happy to honor your request, as long as you clearly notify us of this desire.

Links to Third Party Sites

The Methow Conservancy web site includes links to third party sites and we encourage you to review their respective privacy policies.

Cookies

'Cookies' are small files sent from a web server to your computer through your browser program. There are two types of cookies: non-persistent and persistent cookies.

A *non-persistent cookie* enables a web site to temporarily keep information on your computer as you travel from one page to another on our site. This cookie is automatically deleted from your machine when you close your browser. Because these cookies are necessary to provide some functions, failure to allow such cookies will make our web site unavailable to you.

A *persistent cookie* is kept even when you close your browser. You can manually delete these cookies using commands specific to your browser and computer system. These cookies store information that would generally not change from session to session. They also contain information that would need to be reentered by you each time you visit the web site. For example, a common use of persistent cookies is to allow a registered site visitor to enter the site without having to specify their user-id and password.

Use of Cookies

We may use cookies for various reasons. We only read cookies written by our sites. We do not use cookies to obtain information on other web sites that you may visit. We may use cookies to store some history about the parts of our site that you have visited to help you navigate our site more easily or to alert you to related pages on our site that may interest you.

Compliance with Federal Law

The Methow Conservancy complies fully with Federal Law including:

CHILDREN: The Methow Conservancy fully complies with the Children's Online Privacy Protection Act of 1998 (COPPA) and does not knowingly collect identifiable personal information from children under age 13. Should we discover a person under the age of 13 has provided us with any personally identifiable information, we will delete that information from our systems, unless the individual under the age of 13 has donated, in which case the donation will be listed with their family.

SPAM: The Methow Conservancy observes the following practices to ensure we avoid negative SPAM practices:

- Always offers recipients of e-mail marketing and e-Newsletters a clear means of opting-out from the receipt of future messages;
- Never uses false or misleading header information in any e-mail message;
- Never attempts to deceive e-mail recipients by using deceptive subject lines;
- Never uses automated means to harvest e-mail addresses from web sites or web services;
- Never generates e-mail addresses using programmatic methods.

Questions and Contact Information:

The Methow Conservancy welcomes comments and questions on our privacy policy.

If you have any questions, please contact us at:

Postal address: PO Box 71, Winthrop, WA 98862
Physical Address: 315 Riverside, Winthrop, WA 98862
E-mail: info@methowconservancy.org
Phone: 509-996-2870

Changes to this Privacy Policy

We will post an appropriate notice on our web site for any changes or supplements to this privacy policy.